

Travel Booking Worksheet

The Transportation Security Administration (TSA) requires our customers to provide their full name (*as it appears on their Passport/ID*), date of birth, and gender when round-trip airline tickets are added to their vacation package.

Today's Date:		TP Enterprise Express Travel Agency			
	Full Legal Name and Gender	Date of Birth		Full Legal Name and Gender	Date of Birth
1			3		
2			4		
Hotel/Resort Name:		Trip Name and Date:			
Address:					
City, State, Zip:					
Mobile/Home Phone:			Alternate Phone:		
E-Mail:					
Passport Number, Expiration Date and State the passport was Issue:		Please forward a copy of your passport so our agency can verify the correct spelling of your name, date of birth, and expiration date. Passport details are needed for all travel outside of the United States travel packages.			
Passports: Required		<input type="checkbox"/> Yes <input type="checkbox"/> NO			
Travel Insurance:		<input type="checkbox"/> I will purchase travel insurance and select my coverage. Benefits include trip cancellation or interruption coverage, protection against travel delays, lost/damaged/delayed bags, and most coverage for medical expenses if you unexpectedly become ill or injured while traveling. <i>All payments are non-refundable and non-transferable, we strongly suggest you purchase travel insurance.</i> <div style="text-align: center; color: red;"><u>(Click Here to Protect Your Vacation)</u></div> <input type="checkbox"/> Decline - You will be required to sign the decline waiver if you decide not to purchase travel insurance, and YES, I understand the risk of losing my entire investment from this trip.			
Emergency Contact Info		Name:	Phone Number:	Relationship:	
Special Request/Needs <i>(Need to know ASAP)</i>					
Room Selection: Circle 1		Single Person <input type="checkbox"/> Double Occupancy <input type="checkbox"/> Triple Occupancy <input type="checkbox"/> Quad Occupancy <input type="checkbox"/>			
<p>I/we are aware of cancellation policies and agree not to dispute or attempt to charge back any payments made towards our trip listed above. A set payment installment is required, and if any payments are missed after the due date, a \$30 late fee will be applied to all late/missed payments.</p> <p style="text-align: center;">_____ Please initial that you agree with all the above terms and agreements.</p> <p>_____ Please initial, that you have read and agree to all of our Terms & Conditions with booking your travel package with TP Express Travel and that all payments are NON-Refundable & Non-Transferable. We strongly suggest you purchase travel insurance.</p> <p>I/we are aware that TP Express Travel Agency shall not be liable for any cancellation or otherwise caused by shutdown due to Covid, war or threat of war, riots, terrorist activity, industrial disputes, natural and nuclear disasters, fire, adverse weather conditions or technical problems due to schedule changes.</p> <p style="text-align: center;">_____ Please initial that you agree with all the above terms and agreements.</p>					
Please write clearly or type your information					